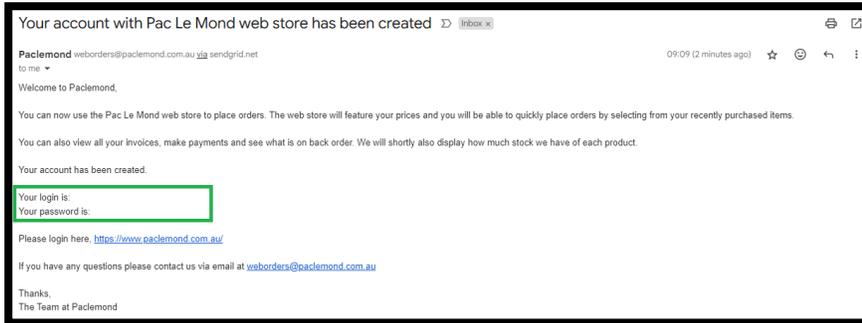
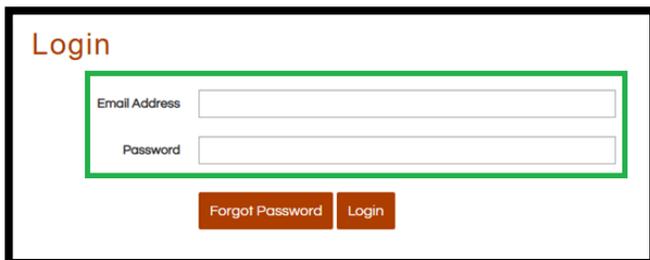


How to Create an Account and Order Online with Pac le Mond



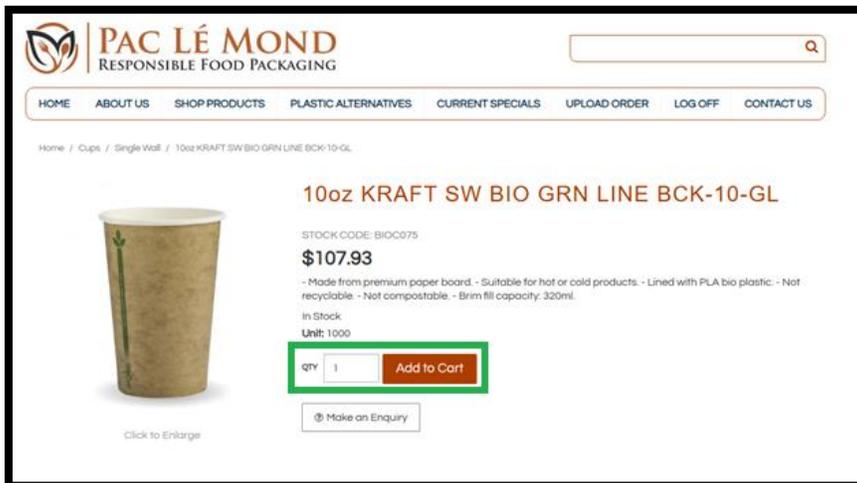
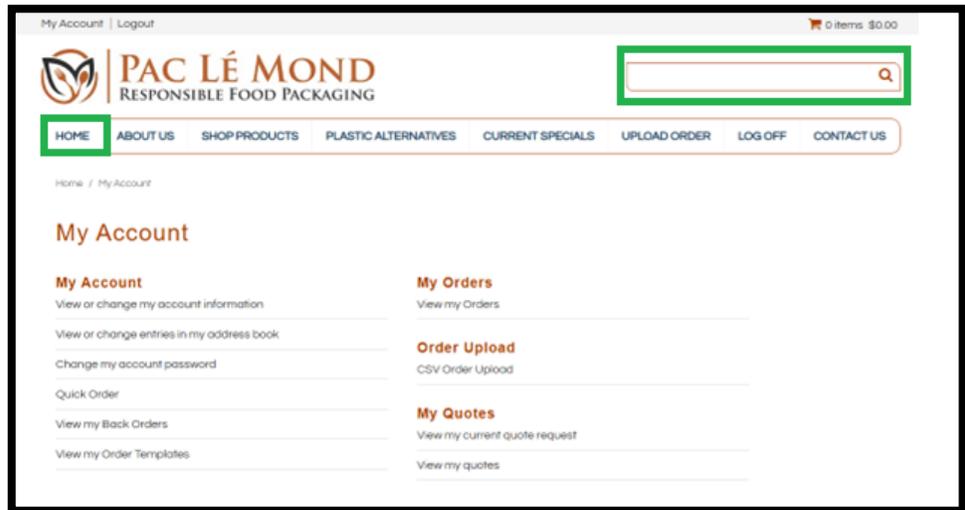
1. Let us know if you would like an account (either by email, phone or text). You will receive an email with your login details.

2. Go to www.paclemond.com.au and click 'Login' in the top left corner.

A screenshot of the website login form. The form is titled "Login" and contains two input fields: "Email Address" and "Password". A green box highlights both input fields. Below the input fields are two buttons: "Forgot Password" and "Login".

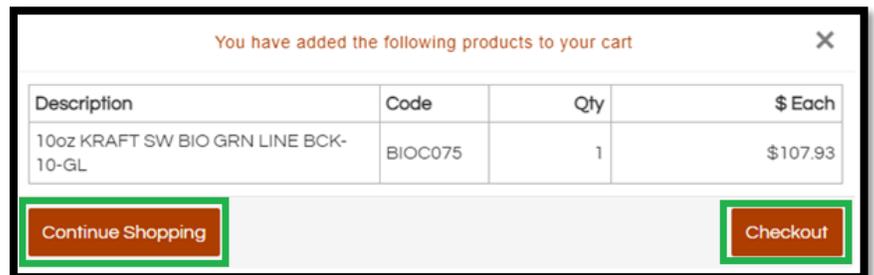
3. Enter the login details that were emailed to you and click 'Login'.

4. You will see the 'My Account' screen. To start ordering, either click 'Home' in the top-left corner and browse products by type, or use the search bar in the top-right corner to find a specific product.



5. After locating the product(s) you need, enter the quantity and click 'Add to Cart'.

6. Click 'Continue Shopping' to add more items, or 'Checkout' to finalise your order.



Preferred Delivery Date

Preferred Delivery Date

7. Enter your preferred delivery date. By default, we deliver as soon as possible; orders placed before 8am will arrive the same day (unless otherwise specified). Delivery times and freight costs may vary

for rural areas, please contact us on 6260 2232 (Monday to Friday, 7:30am–4:00pm) to confirm.

8. The default payment method is 'Charge to Account'. Leave 'Purchase Order No' blank unless you have a PO arranged with our office.

Payment Method

This is the only payment method available for this order

Charge to Account

Purchase Order No

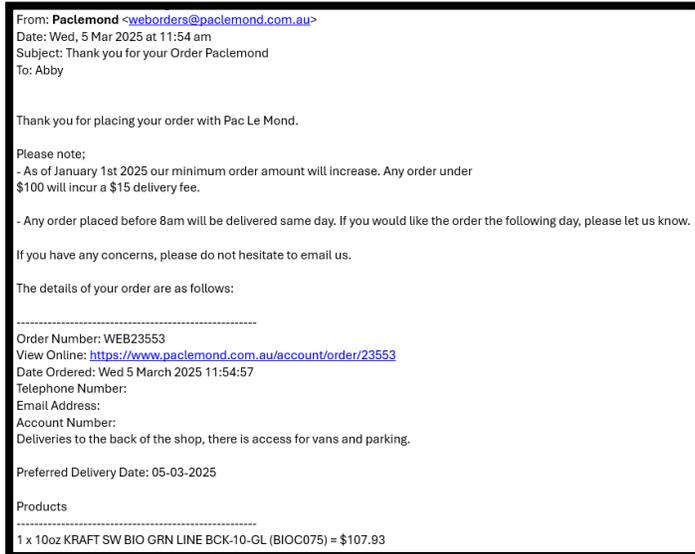
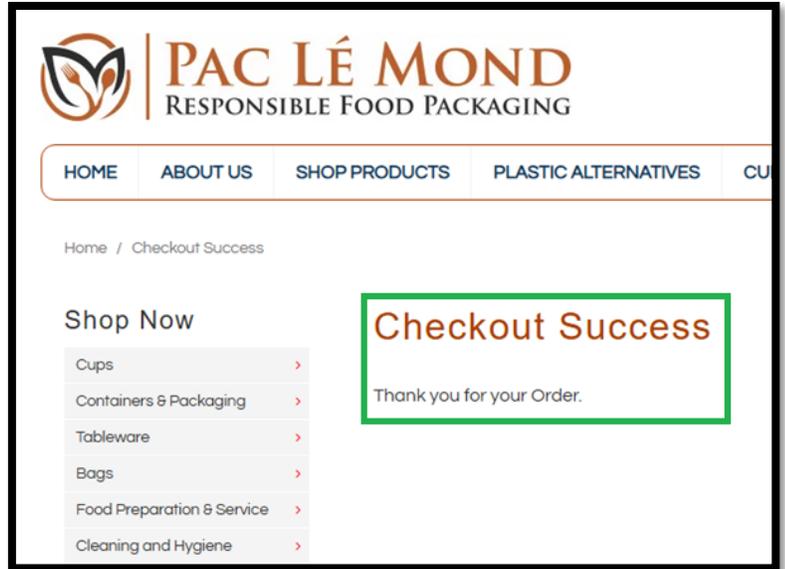
Comments

Deliveries to the back of the shop, there is access for vans and parking.

Confirm Order

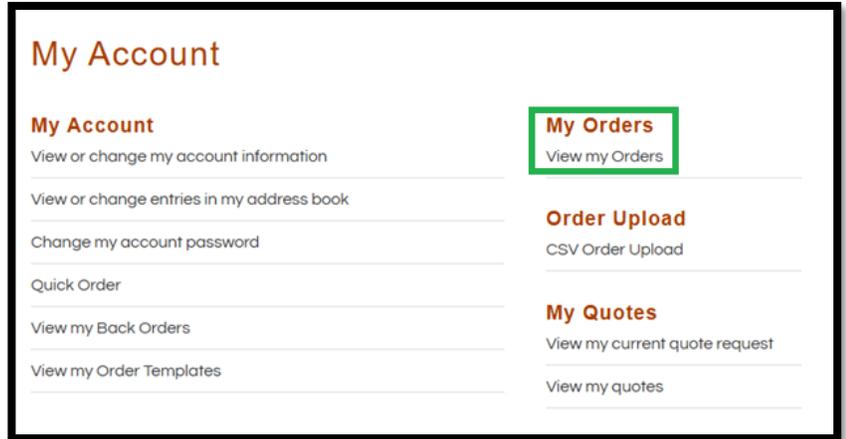
9. Check the order details and add any comments if needed (for example, specific delivery instructions).

10. Click 'Confirm Order'. A 'Checkout Success' message will appear on the next screen.



11. You will also receive an order confirmation email. Our team will process your order as soon as possible.

12. To view past orders, click ‘My Account’ at the top-left corner and select ‘View my Orders’.



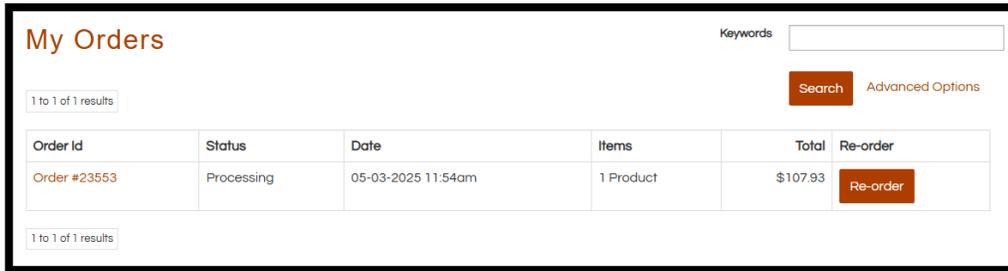
My Account

- View or change my account information
- View or change entries in my address book
- Change my account password
- Quick Order
- View my Back Orders
- View my Order Templates

My Orders
View my Orders

Order Upload
CSV Order Upload

My Quotes
View my current quote request
View my quotes



My Orders

Keywords

Search Advanced Options

1 to 1 of 1 results

Order Id	Status	Date	Items	Total	Re-order
Order #23553	Processing	05-03-2025 11:54am	1 Product	\$107.93	Re-order

1 to 1 of 1 results

13. Your order history will appear, showing all past items purchased over time.